

Official Clinic Request Form



NCR Policy on hosting an Officials' Clinic

- There will be NO officials' clinics before December 1st and none after May 1st.
- All officials' clinics must be posted online a minimum of two (2) weeks.
- All clinics must be open to anyone-no private clinics.
- All clinics must be NCR approved.
- All coaches must attend an officials' clinic each year.
- A minimum of four players from each team must attend every year.
- To be an R1 or R2 players must attend an officials' clinic.
- Scoring information can be found at www.ncrusav.org/ncrofficials/scoreclinic.asp
- If there are any fees for hosting officials' clinics, NCR needs an invoice.
- If possible supply a microphone, podium/table and volleyball.

NCR Staff has FINAL APPROVAL on all clinics.

Please submit the following form by mail, e-mail, or fax to:

Cara Lang
Box 91
Dayton, MN 55327
cara@ncrusav.org or Fax: 763-515-3852

- Any questions, please contact Cara at 800-657-6967 or 952-831-9150 ext. 5
- After your clinic has been confirmed you will receive a confirmation e-mail with the following information:
 - Name of Clinician and contact information ~ it is recommend that the clinicians contact the host 3 days prior to the clinic. If you do not hear from the clinician please contact Cara.
 - Details of clinic ~ Date & Time

Official Clinic Request Form

Please fill out all the information before sending

To be approved for hosting an official's clinic all the following information needs to be completed and submitted **three weeks** prior to the date requested for the clinic.

Date (Option 1)	
Date (Option 2)	
Date (Option 3)	
Site & Address (Please be specific):	
Door to enter/parking lot info/other information:	
Please let us know if a PA system is available:	

*If you can accommodate more than 125 people, please reserve two rooms. The clinic will be split if more than 125 are registered. Group one: Beginning and Group two: Advanced. Please mark what room (s) will be used. Here are some suggestions of rooms that work best, also include the seating number each room holds:

1.	Auditorium		Seating	
2.	Gym with a partition		Seating	
3.	Gym without a partition		Seating	
4.	Choir Room		Seating	
5.	Commons/Lunch Room		Seating	
6.	Other		Seating	

Contact Person for NCR/Clinician (NCR will take registration & phone calls):				
Phone Number:		Email:		
Clinic Start Time:				
Contact Person Day of Event:		Cell Phone:		
Time Building will be open:		Maximum Capacity:		

Please submit form by e-mail or fax to:

Cara Lang

cara@ncrusav.org

Fax: (763) 515-3852

www.ncrusav.org