

Junior Officials Clinic Request Form



NCR Policy on hosting an Officiating Clinic

- There will be NO officials' clinics before December 1st and none after May 1st.
- Once a Clinic has been posted, **NO CHANGES** may be made to its scheduling; except for an emergency that is approved by NCR.
- All clinics must be open to anyone-**no private clinics**.
- All clinics must be NCR approved.
- NCR will manage registrations for each Officiating Clinic.
- All coaches must attend an officiating clinic each year.
- Players who will be acting as a Referee or a Scorer at the competition events they participate in, must attend the Junior Officials Clinic each year.
- If there are any fees for hosting an officiating clinic, NCR needs to receive an invoice.
- The clinic presentation is now in Power Point format. Hosts are requested to have multi-media capability in the space provided. If possible, please also supply a microphone, podium/table and volleyball.
- New rulebooks will be given to adult members. They are to be kept for two seasons as they are valid through the 2011-2013 seasons.
- If you are requesting an IMPACT Clinic in conjunction with your requested Junior Officials Clinic, please note that approval of your clinic is up to the discretion of NCR staff. There is no guarantee that we will be able to accommodate your requested date and time. If it is your desire to host an IMPACT Clinic before or after your requested Junior Officials Clinic, you must also send NCR a copy of your IMPACT Clinic Request Form so we are aware of your request and can communicate with the appropriate NCR staff accordingly.

NCR Staff has FINAL APPROVAL on all clinics.

Please submit the following form by mail, e-mail, or fax to:

Cara Lang Box 91 Dayton, MN 55327
cara@ncrusav.org or Fax: 763-515-3852

- Any questions, please contact Cara at 800-657-6967 or 952-831-9150 ext. 5
- After your clinic has been confirmed you will receive a confirmation e-mail with the clinic details.

Updated 11/8/11

Junior Officials Clinic Request Form

Please fill out all the information completely before submitting

To be approved for hosting an officiating clinic, all the following information needs to be completed and submitted **two weeks** prior to the date requested for the clinic.

Date (Option 1)	
Date (Option 2)	
Date (Option 3)	
Site & Address (Please be specific):	
Door to enter/parking lot info/other information:	
Is a PA system available?:	Y N
Is a podium available?:	Y N

*If you can accommodate more than 100 people, please reserve two rooms. The clinic will be split if more than 100 are registered. Group one: Beginning and Group two: Advanced. Please mark what room (s) will be used. Here are some suggestions of rooms that work best, also include the seating number each room holds:

1.	Auditorium		Seating	
2.	Gym with a partition		Seating	
3.	Gym without a partition		Seating	
4.	Choir Room		Seating	
5.	Commons/Lunch Room		Seating	
6.	Other		Seating	

Host Contact Name:			
Number of Attendees from your Club		Players:	Coaches:
Host Phone Number:		Host Email:	
Clinic Start Time:			
Contact Person Day of Event:		Contact Cell Phone:	
Time Building will be open:		Maximum Capacity:	

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