

2010-2011 Impact Coaches Clinic

Request Form

North Country Region Policy (NCR) on hosting an IMPACT COACHES CLINIC

- There will be **NO** Impact Coaches Clinics scheduled before December 1st or after May 31st.
- All Impact Coaches Clinics must be posted online a minimum of two (2) weeks in advance of clinic date.
- All clinics must be North Country Region staff approved.
- All clinics must be open to anyone-**no private clinics**.
- All coaches must attend an IMPACT Coaches Clinic at least ONCE. However, coaches may attend as many clinics as they would like; free of charge.
- If there are any fees for hosting IMPACT Coaches Clinics, NCR needs an invoice in order for you to be reimbursed. NCR must be made aware of any fees involved before the clinic will be approved.
- All non-metro IMPACT Coaches Clinics **MUST** be held on a weekend.
- All Impact Coaches Clinics **MUST** be **4 hours** in length.
- All requested Impact Coaches Clinics **MUST** be able to accommodate at least 30 coaches.
- PLEASE NOTE:** Any participants that **WILL NOT BE NCR MEMBERS**, must pay a \$50 registration fee. Contact Jennifer (800-657-6967 or 952-831-9150 ext. 4) to pre-pay.
- All Impact Coaches Clinic participants will contact NCR staff to pre-register for their specified clinic.
- If you are requesting an Officiating Clinic in conjunction with your requested Impact Clinic, please note that approval of your clinic is up to the discretion of NCR staff. There is no guarantee that we will be able to accommodate your requested date and time. If it is your desire to host an Officiating Clinic before or after your requested Impact Clinic, you must also send NCR a copy of your Hosting an Officiating Clinic Request Form so we are aware of your request and can communicate with the appropriate NCR staff accordingly.

NCR Staff has FINAL APPROVAL on all clinics.

To be approved for hosting an IMPACT Coaches Clinic, all the following information needs to be filled out completely.

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| Date (Option 1) | | Time (4 hours) | |
| Date (Option 2) | | Time (4 hours) | |
| Date (Option 3) | | Time (4 hours) | |
| Site | | Room # | |
| Site Address | | | |
| Contact Person | | Phone Number | |
| E-mail | | | |
| Contact Person Day of Event | | Cell Phone | |
| Time Building will open | | | |
| Maximum Capacity (MINIMUM OF 30) | | | |
| Room has Internet access | <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| Room has Power Point Equipment available | <input type="checkbox"/> Yes <input type="checkbox"/> No | | |

Please submit form by e-mail or fax to:

jennifer@ncrusav.org Fax (715) 273-4216

Any questions, please contact Jennifer at 800-657-6967 or 952-831-9150 ext. 4

www.ncrusav.org